

WORKERS' COMPENSATION RATING

IMPORTANT INSTRUCTIONS FOR PHYSICIANS: Please complete (PRINT or TYPE) two (2) Workers' Compensation Rating applications. The application can be obtained by visiting the Workers' Compensation Board website at www.wcb.state.ny.us or you can contact the Medical Society at 718-745-5800, ext. 10.

The following information must accompany the applications:

- ✓ A check for \$300.00 for non-members or resigned members made payable to the *Medical Society of the County of Kings, Inc* to process the application. Current members will not be charged a processing fee.
- ✓ Two (2) current letters of recommendation – one from your Chairman/Program Director and the other from another physician in your field. Letters of recommendation must be on letterhead.
- ✓ Two (2) copies of your current Medical Registration Certificate. It is a requirement for rating that you have a valid New York State Medical Registration Certificate for each office address listed on your application. If after ninety (90) days, you have not complied with the registration requirements, your application will not be considered and will be returned to you.
- ✓ A letter from the Board stating eligibility or a copy of your Board Certificate, if applicable. (Must be from an American Board of Medical Specialties or the American Osteopathic Association Specialty Affiliates.)
- ✓ Certification of Completion of Residency. (Must be a minimum of three (3) years in the specialty listed on your application.)
- ✓ If you are applying for a Surgical Rating (General Surgeons), enclose a list of major operations performed by you in the past two (2) years, indicating the dates of operations, initials of the patients, the name(s) of the hospital(s) where the operations were performed and the surgical results.

All completed materials must be mailed to: Medical Society of the County of Kings, Inc., 480 77th Street, Brooklyn, NY 11209. (Attention:

To effect a change of address, or to register an additional address, please contact the New York State Education Department at 518-474-3817 or write to: New York State Education Department, Division of Professional Licensing Services, 89 Washington Avenue, Albany, NY 12234.

If you have any questions concerning these instructions, or the application process, please don't hesitate to call the Society at 718-745-5800, ext. 10 for assistance.